The WPS constitution requires:

10     ANNUAL GENERAL MEETING

* 10.1  The Annual General Meeting of the Society shall be held after the end of the Society’s financial year at a date, time and place to be fixed by the Committee.
* 10.2  The business of the Annual General Meeting shall be to:
* Receive from the Committee a Report and Financial Statements for the preceding financial year.
* Elect the Officers and Committee
* Set Annual Subscriptions
* (d) Decide if a Financial Review in accordance with the appropriate standards of the New Zealand Institute of Chartered Accountants is required for the forthcoming year and, if required, authorise the Committee to appoint a suitably qualified person to undertake the review.
* Decide on any motion which may be duly submitted to the meeting.
* Consider general business.
* 10.3   Any Member wishing to submit a motion to alter the Rules at the Annual General Meeting shall give notice in writing to the Secretary not later than one month before the Annual General Meeting. Any such motion shall be signed by a proposer and secondary.
* 10.4   Nominations for Officers and Committee Members shall be submitted in writing to the Secretary not later than two weeks before the date of the Annual General Meeting. Any such nominations shall be signed by the proposer and seconder and shall have the consent of the nominee.

 12     NOTICE TO BE GIVEN OF MEETINGS

At least seven days before the Annual General Meeting or any Special General Meeting, a notice of such meeting and of the business of which notice has been given shall be sent to the last known address of each member.